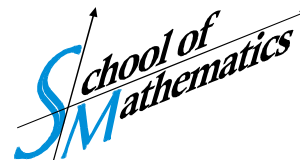


MetroWest School of Mathematics  
**Affiliate of Russian School of Mathematics**  
 5 Auburn Street, Framingham, MA 01701  
 Phone 617-851-3912 • Fax 508-875-3907  
 www.MetroWestSchool.com



**Application Form**  
**2009-2010 school year**

For Office use:	
Date rec'd:	_____
Deposit	_____
ACCT No.:	_____

**Student Information**

First Name: \_\_\_\_\_ M.I. \_\_\_\_\_  
 Last Name: \_\_\_\_\_ Gender:  M  F DOB \_\_\_\_\_  
 Grade in Sept. 2009: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Parents' Information**

Mother Name: \_\_\_\_\_ Father Name: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Cell/Work Ph. \_\_\_\_\_ Cell/Work Ph. \_\_\_\_\_  
 Contact E-mail: \_\_\_\_\_ Contact E-mail: \_\_\_\_\_

**Medical Insurance Information**

Subscriber's name: \_\_\_\_\_ Insurance: \_\_\_\_\_  
 Group Number: \_\_\_\_\_ Subscriber Number: \_\_\_\_\_  
 Please specify any allergies or other medical conditions you want us to know about: \_\_\_\_\_  
 \_\_\_\_\_

**Please register my child for:**

<input type="checkbox"/> Kids and numbers	<input type="checkbox"/> Level 5	<input type="checkbox"/> Level 8 Algebra	<input type="checkbox"/> SAT Math
<input type="checkbox"/> Level 1	<input type="checkbox"/> Level 6 Algebra	<input type="checkbox"/> Level 8 Geometry	<input type="checkbox"/> SAT English
<input type="checkbox"/> Level 2	<input type="checkbox"/> Level 6 Geometry	<input type="checkbox"/> Level 9-12 Algebra	<input type="checkbox"/> Chess
<input type="checkbox"/> Level 3	<input type="checkbox"/> Level 7 Algebra	<input type="checkbox"/> Level 9-12 Geometry	<input type="checkbox"/> Creative Writing
<input type="checkbox"/> Level 4	<input type="checkbox"/> Level 7 Geometry	<input type="checkbox"/> Math Challenge	<input type="checkbox"/> Russian

Please indicate day and time for the classes you select. Please refer to the attached class schedule.

Class 1: Day \_\_\_\_\_ Time: \_\_\_\_\_  
 Class 2: Day \_\_\_\_\_ Time: \_\_\_\_\_

**REGISTRATION FEE PER PAYMENT POLICY MUST ACCOMPANY THE APPLICATION**

How did you learn about the school:  friend  internet  magazine advertisement  other.

If referred by someone currently attending the school, list the name below

\_\_\_\_\_

I have received and understand the MWSM Policies and agree to follow them \_\_\_\_\_ (Initials)

I  authorize,  do not authorize MWSM to use still or video photographs of my child for publicity purposes.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

CHOOSE YOUR PAYMENT OPTION (Select only one)

Class	Cost per hour	Hrs/ week	Payment Schedule Options		
			<input type="checkbox"/> <b>Payment option 1</b> <u>9 postdated checks</u> September through May	<input type="checkbox"/> <b>Payment option 2</b> Semiannually	
				4 months	5 months
			Dated The 1 <sup>st</sup> day of the month	Due 09/01/2009	Due 01/01/2010
Kids and Numbers	\$23.00	1.5	\$ 138	\$ 552	\$ 690
Level 1-Level 5	\$20.75	2.0	\$ 166	\$ 664	\$ 830
Level 6 (Alg + Geo combo)	\$18.20	3.0	\$ 218	\$ 872	\$ 1,090
Level 6 Algebra only	\$20.75	2.0	\$166	\$664	\$830
Level 6 Geometry only	\$25.00	1.0	\$ 100	\$ 400	\$ 500
Levels 7-12 (Alg + Geo combo)	\$17.75	4.0	\$ 284	\$ 1,136	\$ 1,420
Levels 7-12 Algebra only	\$20.70	2.5	\$ 207	\$ 828	\$ 1,035
Levels 7-12 Geometry only	\$23.00	1.5	\$ 138	\$552	\$690
Math Challenge 10 class session	\$17.50	2.0	N/A	N/A	\$350
SAT Math	\$17.75	4.0	\$ 284	\$ 1,136	\$ 1,420
Chess 10 class session	\$20.00	1.0	n/a	\$200*	See note
SAT English	\$20.75	2.0	\$166	\$664	\$830
Creative Writing	\$23.00	1.5	\$ 138	\$ 552	\$ 690
Russian	\$20.75	2.0	\$166	\$664	\$830

**\*Chess is offered as a 10-class Fall and a 10-class Winter session, followed by an 8 week spring session. The cost of a 10-class session is \$200. The cost of an 8-class session is \$160.**

**Payment Policy**

1. Registration Fee: \$100 for students who start in the first semester; \$80 for students who start in the second semester \$40 for students who start after April 1
1. The registration fee includes the cost of printed materials that we provide and homework mailing. Registration fee is not refundable.
2. All students, both new and continuing, including those in tutoring, need to register for every academic year.
3. Applicable Tuition and Registration Fees must be submitted together with the Application Form. The registration process is complete only when we receive both your Application and Registration Fee.
4. Our program is a year-long program. Once you register your children, you are responsible for all payments. No refunds are provided if your child misses a class for any reason, including illness. If you choose to withdraw your child from the program, you can do so with a two week written notice (see Separation Policy below). If you later choose to re-enroll your child, a new application fee will be required.
5. All checks, including Registration Fee, must be received by the office before the first class. All monthly checks will be deposited on the 1st of each month. Checks for the 1st semester will be deposited on September 1. Checks for the 2nd semester will be deposited on January 1.
6. **We do not send monthly bills or statements.** A finance charge of \$20 will be automatically added to your account if the school does not have your check by 15-th of any month the payment is due.
7. Each bounced check results in \$30 fine.
8. Private classes are \$65/hour, semi-private classes are 35/hour.
9. We offer 10% **sibling discount** on the second child and 5% on each subsequent child for our regular Math curriculum. The oldest child always pays the full tuition, the second oldest gets the 10% tuition discount, the third oldest child and all other children get 5% discount. **Note that discount is for one class per child only. No discounts are available for SAT classes (including MATH) and all non-math classes.**
10. A \$50 **referral discount** will be applied to your tuition for each newly referred student who sign-up for any Math; Algebra or Geometry class and pay their Registration fee. Note: the family must list you as their source of referral on the application.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

### School Policies

1. MWSM accepts all students ages 5 and up providing they agree to abide by our rules and policies.
2. All students must be dropped off and picked up from school premises by their parent/legal guardian. Students are not allowed to leave the school premises alone. If your child is carpooling with another parent, please inform the teacher about it.
3. Students must be picked up promptly after the end of their class. If you are late, our teachers or office staff will stay with your child until the child is picked up. However, \$15 charge is applied to the student's account for every 15 min after the first 5 min of delayed pickup.
4. We discourage parents sitting in the classroom during the lessons as it is disruptive to the class. If you have a strong reason to request a sit-in, please contact the school administration before contacting the teacher.
5. We encourage parents to discuss their child's progress with teachers, but please limit it to the time before or after class.
6. Email is a preferred method of communication with the school administration, however if you wish, you can contact administration during the regular office hours.
7. All the special announcements (**except weather cancellations**) are made through the email. Please make sure you provide your current e-mail and notify the administration of any changes.
8. Weather cancellations will be announced by 2 pm on our web site and as a pre-recorded message on the school's phone. Please check the web site or call the school. **Please do not email school administration or the teachers, as you may not get the reply in time.**
9. Please use your own discretion if the school has not been canceled but the roads in your area are in bad condition. As always, safety first!
10. It is very important that the students do the assigned homework and bring it to school for the class. Parents need to make sure the students have some quiet time at home for doing homework. If your child missed a class or misplaced the homework assignment, please email homework@metrowestschool.com.
11. No eating or drinking is allowed during the class unless there's a specific medical condition. Please inform the school administration if such condition exists. Students are encouraged to bring snacks and drinks to the school and consume them during the break or after the class. It is parents' responsibility to inform the Administration about cases of allergies or other food intolerances.

### Separation Policies

1. Parents can terminate a student's enrollment at any time for any reason. A two week written notice of termination is required. The school will refund any unused portion of the tuition payment starting from the time the written termination notice is received, however the Registration Fee is not refundable.
2. The school can terminate a student's enrollment at any time for one of the following reasons:
  - a. The student's behavior in the class is found to be consistently disruptive and inappropriate for a classroom and the student does not respond to teacher's requests and warnings to alter such behavior. Parents will be informed on a timely basis of any incidents of disruptive or inappropriate behavior.
  - b. The tuition payment is more than one month overdue.
3. In case of the student termination initiated by the school any unused portion of the tuition payment will be refunded, however the Registration Fee is not refundable.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**2009/2010 School Year**

**Class Schedule**

Class	Time						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Kids and Numbers						4:15-5:45	10:00-11:30
Level 1		6:00-8:00			4:00-6:00		11:45-1:45
Level 2	12:00-2:00 (2 classes)	6:00-8:00	4:00-6:00			6:00-8:00	
Level 3	9:45-11:45	4:00-6:00	6:00-8:00	6:00-8:00	6:15-8:15		4:00-6:00
Level 4	2:15-4:15		6:15-8:15	4:00-6:00 6:15-8:15	4:00-6:00		4:30-6:30
Level 5				6:00-8:00	6:15-8:15	6:00-8:00	2:15-4:15
Level 6 Algebra	2:15-4:15	6:30-8:30	6:30-8:30		6:30-8:30		3:00-5:00
Level 6 Geometry	4:15-5:15	5:30-6:30	5:30-6:30		5:30-6:30		2:00-3:00
Level 7 Algebra	2:15-4:45			5:45-8:15			
Level 7 Geometry	12:30-2:00 5:00-6:30				6:00-7:30		12:30-2:00
Level 8 Algebra	9:45-12:15	6:00-8:30					9:45-12:15
Level 8 Geometry	12:30-2:00						12:30-2:00
Level 9 Algebra	9:45-12:15						
Level 9 Geometry							
Pre-Calculus							9:45-11:15
Geometry Level 10							12:30-2:00
SAT Math	12:30-4:30						
SAT English							9:45-11:45
Chess				6:00-7:00			
Creative Writing			3:45-5:45 6:00-8:00				
Math Challenge (to be announced for the spring of 2010)	TBA	TBA	TBA	TBA	TBA	TBA	TBA