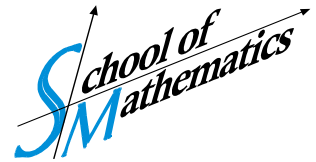


MetroWest School of Mathematics
Affiliate of Russian School of Mathematics
 15 Beulah Street, 1st Floor, Framingham, MA 01701
 Phone 617-851-3912 • Fax 508-283.1355
 www.MetroWestSchool.com



Application Form
2009-2010 school year

For Office use:
Date rec'd: _____
Deposit _____
ACCT No.: _____

Student Information

First Name: _____ M.I. _____
 Last Name: _____ Gender: M F DOB _____
 Grade in Sept. 2010: _____ Home Phone: _____
 Home Address: _____ City: _____ Zip: _____

Parents' Information

Mother Name: _____ Father Name: _____
 Occupation: _____ Occupation: _____
 Cell/Work Ph. _____ Cell/Work Ph. _____
 Contact E-mail: _____ Contact E-mail: _____

Medical Insurance Information

Subscriber's name: _____ Insurance: _____
 Group Number: _____ Subscriber Number: _____
 Please specify any allergies or other medical conditions you want us to know about: _____

Please register my child for:

<input type="checkbox"/> Kids and numbers	<input type="checkbox"/> Level 5	<input type="checkbox"/> Level 8 Algebra	<input type="checkbox"/> SAT Math
<input type="checkbox"/> Level 1	<input type="checkbox"/> Level 6 Algebra	<input type="checkbox"/> Level 8 Geometry	<input type="checkbox"/> SAT English
<input type="checkbox"/> Level 2	<input type="checkbox"/> Level 6 Geometry	<input type="checkbox"/> Level 9-12 Algebra	<input type="checkbox"/> Chess
<input type="checkbox"/> Level 3	<input type="checkbox"/> Level 7 Algebra	<input type="checkbox"/> Level 9-12 Geometry	<input type="checkbox"/> Creative Writing
<input type="checkbox"/> Level 4	<input type="checkbox"/> Level 7 Geometry	<input type="checkbox"/> Math Challenge	<input type="checkbox"/> Russian

Please indicate day and time for the classes you select. Please refer to the attached class schedule.

Class 1: Day _____ Time: _____
 Class 2: Day _____ Time: _____

REGISTRATION FEE PER PAYMENT POLICY MUST ACCOMPANY THE APPLICATION

How did you learn about the school: friend internet magazine advertisement other.

If referred by someone currently attending the school, list the name below

I have received and understand the MWSM Policies and agree to follow them _____ (Initials)

I authorize, do not authorize MWSM to use still or video photographs of my child for publicity purposes.

Parent signature: _____ Date: _____

CHOOSE YOUR PAYMENT OPTION (Select only one)

Class	Cost per hour	Hrs/ week	Payment Schedule Options		
			<input type="checkbox"/> Payment option 1 <u>9 postdated checks</u> September through May	<input type="checkbox"/> Payment option 2 Semiannually	
				4 months	5 months
			Dated The 1 st day of the month	Due 09/01/2010	Due 01/01/2011
Kids and Numbers	\$23.69	1.5	\$ 142	\$ 569	\$ 711
Level 1-Level 5	\$21.37	2.0	\$ 171	\$ 684	\$ 855
Level 6 (Alg + Geo combo)	\$18.74	3.0	\$ 225	\$ 898	\$ 1,123
Level 6 Algebra only	\$21.37	2.0	\$171	\$ 684	\$855
Level 6 Geometry only	\$25.75	1.0	\$ 103	\$ 412	\$ 515
Levels 7-12 (Alg + Geo combo)	\$18.28	4.0	\$ 293	\$ 1,170	\$ 1,463
Levels 7-12 Algebra only	\$21.32	2.5	\$ 213	\$ 853	\$ 1,066
Levels 7-12 Geometry only	\$23.69	1.5	\$ 142	\$569	\$ 711
Math Challenge 10 class session	\$20.00	1.0/1.5	N/A	N/A	\$ 200/\$ 300**
SAT Math	\$18.28	4.0	\$ 293	\$ 1,170	\$ 1,463
Chess 10 class session	\$20.60	1.0	n/a	\$206*	See note
SAT English	\$21.37	2.0	\$171	\$684	\$855
Creative Writing	\$23.69	1.5	\$ 142	\$ 569	\$ 711
Russian	\$21.37	2.0	\$171	\$ 684	\$ 855

*Chess is offered as a 10-class Fall and a 10-class Winter session, followed by an 8 week spring session. The cost of a 10-class session is \$200. The cost of an 8-class session is \$160.

**Math Challenge is offered for 10 weeks starting the 1st week of April. Payment is due by March 15. Grades 3-5 meet for 1 hr/wk (cost \$200 per 10 sessions), while grades 6-8 meet 1.5 hrs/wk (cost \$300 per 10 sessions)

Payment Policy

1. Registration Fee: \$100 for students who start in the first semester; \$80 for students who start in the second semester \$40 for students who start after April 1
1. The registration fee includes the cost of printed materials that we provide and homework mailing. Registration fee is not refundable.
2. All students, both new and continuing, including those in tutoring, need to register for every academic year.
3. Applicable Tuition and Registration Fees must be submitted together with the Application Form. The registration process is complete only when we receive both your Application and Registration Fee.
4. Our program is a year-long program. Once you register your children, you are responsible for all payments. No refunds are provided if your child misses a class for any reason, including illness. If you choose to withdraw your child from the program, you can do so with a two week written notice (see Separation Policy below). If you later choose to re-enroll your child, a new application fee will be required.
5. All checks, including Registration Fee, must be received by the office before the first class. All monthly checks will be deposited on the 1st of each month. Checks for the 1st semester will be deposited on September 1. Checks for the 2nd semester will be deposited on January 1.
6. **We do not send monthly bills or statements.** A finance charge of \$20 will be automatically added to your account if the school does not have your check by 15-th of any month the payment is due.
7. Each bounced check results in \$30 fine.
8. Private classes are \$60/hour, semi-private classes are 35/hour.
9. We offer 10% **sibling discount** on the second child and 5% on each subsequent child for our regular Math curriculum. The oldest child always pays the full tuition, the second oldest gets the 10% tuition discount, the third oldest child and all other children get 5% discount. **Note that discount is for one class per child only. No discounts are available for SAT classes (including MATH) and all non-math classes.**
10. A \$50 **referral discount** will be applied to your tuition for each newly referred student who sign-up for any Math; Algebra or Geometry class and pay their Registration fee. Note: the family must list you as their source of referral on the application.

Parent signature: _____ Date: _____

School Policies

1. MWSM accepts all students ages 5 and up providing they agree to abide by our rules and policies.
2. All students must be dropped off and picked up from school premises by their parent/legal guardian. Students are not allowed to leave the school premises alone. If your child is carpooling with another parent, please inform the teacher about it.
3. Students must be picked up promptly after the end of their class. If you are late, our teachers or office staff will stay with your child until the child is picked up. However, \$15 charge is applied to the student's account for every 15 min after the first 5 min of delayed pickup.
4. We discourage parents sitting in the classroom during the lessons as it is disruptive to the class. If you have a strong reason to request a sit-in, please contact the school administration before contacting the teacher.
5. We encourage parents to discuss their child's progress with teachers, but please limit it to the time before or after class.
6. Email is a preferred method of communication with the school administration, however if you wish, you can contact administration during the regular office hours.
7. All the special announcements (**except weather cancellations**) are made through the email. Please make sure you provide your current e-mail and notify the administration of any changes.
8. Weather cancellations will be announced by 2 pm on our web site and as a pre-recorded message on the school's phone. Please check the web site or call the school. **Please do not email school administration or the teachers, as you may not get the reply in time.**
9. Please use your own discretion if the school has not been canceled but the roads in your area are in bad condition. As always, safety first!
10. It is very important that the students do the assigned homework and bring it to school for the class. Parents need to make sure the students have some quiet time at home for doing homework. If your child missed a class or misplaced the homework assignment, please email homework@metrowestschool.com.
11. No eating or drinking is allowed during the class unless there's a specific medical condition. Please inform the school administration if such condition exists. Students are encouraged to bring snacks and drinks to the school and consume them during the break or after the class. It is parents' responsibility to inform the Administration about cases of allergies or other food intolerances.

Separation Policies

1. Parents can terminate a student's enrollment at any time for any reason. A two week written notice of termination is required. The school will refund any unused portion of the tuition payment starting from the time the written termination notice is received, however the Registration Fee is not refundable.
2. The school can terminate a student's enrollment at any time for one of the following reasons:
 - a. The student's behavior in the class is found to be consistently disruptive and inappropriate for a classroom and the student does not respond to teacher's requests and warnings to alter such behavior. Parents will be informed on a timely basis of any incidents of disruptive or inappropriate behavior.
 - b. The tuition payment is more than one month overdue.
3. In case of the student termination initiated by the school any unused portion of the tuition payment will be refunded, however the Registration Fee is not refundable.

Parent Signature _____ Date _____

2009/2010 School Year

Class Schedule

Class	Time						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Kids and Numbers						4:15-5:45	10:00-11:30
Level 1		6:00-8:00			4:00-6:00		11:45-1:45
Level 2	12:00-2:00	6:00-8:00	4:00-6:00			6:00-8:00	
Level 3	9:45-11:45	4:00-6:00	6:00-8:00	6:00-8:00	6:15-8:15		4:00-6:00
Level 4	2:15-4:15		6:15-8:15	4:00-6:00 6:15-8:15	4:00-6:00		4:30-6:30
Level 5				6:00-8:00	6:15-8:15	6:00-8:00	2:15-4:15
Level 6 Algebra	2:15-4:15	6:45-8:45	6:45-8:45		6:45-8:45	6:45-8:45	3:00-5:00
Level 6 Geometry	4:15-5:15	5:45-6:45	5:45-6:45		5:45-6:45	5:45-6:45	
Level 7 Algebra	2:15-4:45			5:45-8:15			2:15-4:45
Level 7 Geometry	12:30-2:00 5:00-6:30				6:00-7:30		12:30-2:00
Level 8 Algebra	9:45-12:15	6:00-8:30					9:45-12:15
Level 8 Geometry	12:30-2:00						12:30-2:00
Level 9 Algebra	9:45-12:15						
Level 9 Geometry							5:15-6:45
Pre-Calculus							9:45-11:15
Geometry Level 10							12:30-2:00
SAT Math	12:30-4:30		6:15-8:15		6:15-8:15		
SAT English		6:45-8:45					9:45-11:45
Chess				6:00-7:00			
Creative Writing		5:00-6:30	6:00-7:30				
Math Challenge (to be announced for the spring of 2010)	TBA	TBA	TBA	TBA	TBA	TBA	TBA